

Texas Folk Music Foundation Silent Auction Donation Form - 2010

USE ONE FORM FOR EACH SEPARATE ITEM DONATED

Office Use only:

Item number: _____

CONTACT INFORMATION (Please print or type)

Company Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

E-mail: _____

Web site: _____

DONATED ITEM (Please print or type)

Name of Item Donated: _____

Manufacturer: _____ Model #: _____ Cost or Value: _____

Complete Description of Item *: _____

* If your item contains multiple services or products, please detail in description.

SERVICE OR GIFT CERTIFICATE INFORMATION REQUIREMENTS

If you are donating a gift certificate for a service, please include the following information in the certificate letter:

- **Name of product or service**
- **Description of what is included and what is excluded**
- **Name of person to contact for further information**
- **Name, address and full contact information of your company**
- **Instructions on how to redeem item**
- **Include any additional information such as a photo or description brochure as appropriate**
- **Date of expiration**

SHIPPING OPTIONS: (Check one)

- A Texas Folk Music Foundation volunteer will bring the above listed item(s) to the Kerrville Folk Festival and turn in at the Silent Auction Booth.
- I, or a representative of my company, will bring the above listed item(s) to the Kerrville Folk Festival and turn in at the Silent Auction Booth. I will receive a written confirmation including details of when and where to turn in items at a later date.
- Our company will **ship** the above item(s) to the TFMF Silent Auction c/o Kerrville Folk Festival, 3876 Median Hwy, Kerrville, TX 78028, **to arrive by May 15, 2010. If after May 15, 2010 you must hand carry the item (s) to the Kerrville Folk Festival or call a TFMF Board Member to make special shipping arrangements (Theresa Tod 512-328-6860/512-894-4119; or Jon Charles 254-371-5717/254-547-5578).**